

# Amitabh Ranjan

---

Full stack Web developer with multi background job experience thus progressively equipped with fast paced learning and adaptability to new dynamics and sensibility to nurture strong professional relationships. Seeking a challenging career opportunity that can stimulate my special talent to customize and balance front end and backend coding for web/software development.

---



## Contact Details & US Resident Status



[amitabh.ranjan22@gmail.com](mailto:amitabh.ranjan22@gmail.com)



678-979-6497



<https://www.linkedin.com/in/amitabh-ranjan-45549621a/>



<https://github.com/Amit-Ranjan22>



[https://amit-ranjan22.github.io/Updated Portfolio 12-18-2021 Amitabh-Ranjan/](https://amit-ranjan22.github.io/Updated_Portfolio_12-18-2021_Amitabh-Ranjan/)



Riverdale, GA



Legal Permanent Resident (Green Card)

---



## Skills & Abilities

- |   |        |   |             |
|---|--------|---|-------------|
| • Html                                    | • CSS  | • JavaScript                                    | • jQuery    |
| • Ajax                                    | • Node | • React   | • Bootstrap |
| • ASTQB certified tester foundation level |        | • ASTQB certified Agile tester foundation level |             |



## Professional Experience

**GC Ingredient Inc**

**Jan 2019 – Feb 2020**

Admin Associate

Atlanta, Georgia

Company deals in custom food blend. My work profile included:

- Paperwork of daily production which included calculating and entering the product quantity in quick book used by production department.
- Making sales order in quick book for every outgoing shipment.
- Working with warehouse people to make sure that right product with correct lot code& quantity went out as per sales order.
- Receiving the inbound shipment/raw material in quick book in accordance with the warehouse inbound shipment document.
- Preparing certificate of analysis for every production with the data provided by the QA team & sending it to customer with every outgoing shipment.
- Maintaining all the required documents (like kosher certificate, liability insurance, FDA certificate, audit report etc) for each raw material through communication with all the vendors.
- Calculating weekly working hours for all the hourly based employees and sending it to temp-service for their weekly salary.
- Supervising hourly-based employees for their clock-in/clock-out time for any discrepancy.

**Washington Investment Properties****Feb 2018 – Jan 2019**

Manager/Cashier (Gas-station)

Forest Park, Georgia

**New South Package Store****March 2017 – Dec 2017**

Inventory Manager/Cashier (liquor store)

Riverdale, Georgia

**Indian Oil Corporation Gas Station****Feb 2012 – Dec 2016**

Family-Owned Gas Station business

Bihar, India

**Eclerx Services Ltd****July 2009 – Feb 2012**

Analyst (Reference Data Team)

Pune, India

Worked as an “Analyst” in “Reference Data Client Process” under capital market vertical for investment banking client “Credit Suisse”. My work profile included:

- Processing client request for London, NY, APAC, and EMEA region and creating trading accounts for NTAP Ldn, NTPA NY, Omgeo Alert, Global Oasys system as per International Equities and Fixed Income relationship and maintaining client database in accordance with CMS (Customer Master Service).
  - Maintaining **SLA** deadline on daily basis as the process was “LIVE”.
  - Interacting with “Credit-Suisse” middle office (NY, London, Singapore) on daily basis to open its counterparties trading accounts using various Credit-Suisse’s internal application.
  - Handling data related queries pertaining to account set-up.
  - Preparing documents for supporting the process.
  - Conducting the process knowledge training plan for the team.
  - Preparing global check-list report at the end of the day.
  - Handling daily outstanding & CMS v/s OPPS break report.
-



## Academic Qualification

- Master of Business Administration (PGP)
    - Specialization: Marketing
    - University: Indira Institute of Management, Pune, India
- 



## Certification

- Full Stack Web-Development (**Georgia Institute of Technology**)
  - **ASTQB** certified tester foundation level
  - **ASTQB** certified Agile tester foundation level
  - Pre-sea training for deck-cadet for oil tanker and cargo vessel.
  - GMDSS (global maritime distress safety system)
- 



## Recognition & Award

- Received best performance award by “Eclerx Services Ltd” for excellence in the process (Reference Data Client).
  - Logged process improvement idea and got recognition from the quality team.
- 



## Projects Undertaken

- 3 group projects and multiple individual projects for full stack web development bootcamp program offered by Georgia Institute of Technology.
- Sales and Distribution of financial products for Reliance Money Limited, Pune, India. Received appreciation letter from Reliance Money Ltd for exceeding sales target.